

Inserting and Editing Links

Creating Links

This page describes how to create a link to another page in your Earthdata Wiki page .

You can create links on your page to:

- Other pages in the Earthdata Wiki.
- Webpages outside of Earthdata Wiki.
- Anchors or headings, on the same page or other pages.

You can also create a link to a non-existent Earthdata Wiki page.

You can use the following methods to create links:

- Autocomplete - to link to Earthdata Wiki pages or a non-existent page.
- The 'Insert Link' dialog - to link to Earthdata Wiki pages and webpages.
- Cutting and pasting a link from your browser - to link to Earthdata Wiki pages and webpages

Linking to Earthdata Wiki Pages

Adding a Link using Autocomplete

You can use autocomplete to create a link to any page in the Earthdata Wiki, if you know the name of the page to which you want to link.

You can type [to see a list of suggested links.

Adding a Link using the Insert Link Dialog

To create a new link using the 'Insert Link' dialog:

1. While editing the page, place your cursor at the point where you want to create the link, or highlight the text that you want linked.
2. Click **Link** in the toolbar, or press **Ctrl+K**.
3. Choose one of the tabs on the left to help you find the page or other location that you want to link to:
 - **Search**– Use this option to link to a page or file in the Earthdata Wiki.
 - Start typing the page name into the text box. The Earthdata Wiki will suggest options as you type.
 - If necessary, limit the search to the current space.
 - Select your link destination from the autocomplete results, or click **Search** and select the link destination from the search results.
 - **Recently Viewed**– Use this option to link to a page in the Earthdata Wiki.
 - Select your link destination from recently-visited pages.
4. Enter link text that will be displayed on the page, if required. If you have not highlighted text in the page, and leave the 'Link Text' text box empty, the link will display the destination page name or URL.
5. Click **Insert**.

Copying and Pasting a Link from your Web Browser

To paste a link from your web browser:

1. In your web browser, select and copy the title of an Earthdata Wiki page.
2. Edit your Earthdata Wiki page and paste the title where you want the link to appear.

Linking to Webpages

Use the 'Insert Link' dialog to link to an external web page.

To create a link to a webpage:

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1. While editing the page, place your cursor at the point where you want to create the link, or highlight the text that you want linked.
2. Click **Link** in the toolbar, or press **Ctrl+K**.
3. Click **Web Link** and enter or paste the web address into the **URL** text box.
4. Enter link text that will be displayed on the page if required. If you have not highlighted text in the page, and leave the 'Link Text' text box empty, the link will display the destination page name or URL.
5. Click **Insert**.

You can also simply copy and paste a link to a webpage into your Earthdata Wiki page, as described above.

Linking to an Anchor or Heading

You can link to an anchor or heading that is on the same page, on another page in the same space, or on a page in another space of the Earthdata Wiki.

To link to an anchor or heading:

1. Click **Link** in the toolbar, or press **Ctrl+K**, while editing the page.
2. Click **Advanced** and enter the anchor name (or heading) into the **Link** box, using the following syntax:

Anchor or heading location	Link syntax for anchor	Link syntax for heading
Same page	#anchorname	#headingname
Different page	pagename#anchorname	pagename#headingname
Page in another space	spacekey:pagename#anchorname	spacekey:pagename#headingname

*For more information about link syntax, see [Confluence Wiki Markup](#).

3. Enter link text that will be displayed on the page, if required. If you leave the **Link Text** box empty, the link will display the destination page name or URL.
4. Click **Insert**.

- Note that when linking to a heading, `headingname` is case-sensitive and must be entered without spaces
- Note that when linking to an anchor, `anchorname` is case-sensitive, and `pagename` must be entered with spaces as in the title

*See [Working with Anchors](#) for more information.

Linking to an Undefined Confluence Page

You may want to insert a link pointing to an Earthdata Wiki page that does not yet exist, but which you intend to create later. This type of link is called an [undefined link](#).

To add an undefined link for later creation of a page:

1. Edit the page in which the link should appear.
2. Type **[** to trigger autocomplete, and type the name of the undefined page. Alternatively, type the text first, then select the text and type **[**.
3. Choose **Insert Link to Create Page**.

When you save the page, Confluence colours the undefined link red. When someone clicks the link, the new page opens in edit mode. That person can then enter the page name, add content and save the page, as usual.

Linking using a Shortcut Link

- [Linking to Attachments](#)
 - [Quick guide to linking to an attachment](#)
 - [Adding a Link using Autocomplete](#)
 - [Adding a Link using the Link Browser](#)
- [Linking to Earthdata Wiki Pages on External Pages](#)

Related pages:

- [Confluence Wiki Markup](#)
- [Quick Reference Guide for the Confluence Editor](#)
- [Confluence User's Guide](#)

If you have [configured shortcut links](#) on your Confluence site, then you can link to an external site using a shortcut link that looks like this: `CONF-17025@jira`. Our Confluence site (where this documentation is housed) is configured to allow shortcut links to our JIRA site, using the shortcut `@jira`. So the shortcut link `CONF-17025@jira` produces [this link](#).

To add a shortcut link using the 'Insert Link' dialog:

1. Click **Link** in the toolbar, or press **Ctrl+K**. See [keyboard shortcuts](#) for more information.
2. Click **Advanced** and enter or paste the shortcut link into the **Link** box. Shortcut links are case-insensitive.
3. Enter link text that will be displayed on the page, if required. If you leave the **Link Text** box empty, the link will display the destination page name or URL.
4. Click **Insert**.

You can also type '[' and choose **Insert Web Link > Advanced** to enter a shortcut link.

Linking to Images

How to insert a link on your Confluence page that points to an image. Linking to an image is a way to have text on a page that, when clicked, takes the user to that image.

Quick guide to linking to an image

1. Click **Link** on the editor toolbar.
2. Select one of these options:
 - **Search** – Search for and link to any image or file attached to any page in your Confluence site.
 - **Attachments** – Link to an image or file attached to the current Confluence page.

Adding a Link with the Link Browser

To link to an image that is attached to the current page:

1. Edit the page where you want to insert the link.
2. Click **Link** on the toolbar.
3. Choose the **Attachments** tab in the left-hand panel. You will see a list of all files attached to the page. Now you can:
 - Select an image that is already attached to the page.
 - Attach a new image to the page by clicking **Browse** and uploading your file.
4. Enter the **Link Text**. These are the words that will appear as the hyperlink on the page.
5. Click **Insert**.

To link to an image that is attached to any Earthdata Login page:

1. Edit the page where you want to insert the link.
2. Click **Link** on the toolbar.
3. Select the **Search** option in the left-hand panel.
4. Start typing the name of the image. The Earthdata Wiki will suggest image files. If the image does not appear in the list, click **Search**.
5. Click the image name in the autocomplete results or the search results.
6. Click **Insert**.

Linking from an Image

How to create a link from an image on one page to another page or URL. When the user clicks the image, they will be redirected to the linked page or other resource.

To create a link from an image:

1. Display the image on the page. The image can either be attached to the page or available on another page. See [Displaying Images](#).
2. Create the link by clicking on the image and then clicking **Link** in the properties panel. Specify the link target using the 'Insert Link' dialog. See [Linking to Pages](#).

You can edit the link by clicking on the image, when editing the page, and clicking **Edit Link** in the properties panel.

Linking to Attachments

The procedure below details how to add a text link pointing to a file attached to your Earthdata Wiki page. When a reader clicks the link, the file is displayed in the browser.

Quick guide to linking to an attachment

1. Click **Link** on the editor toolbar.
2. Select one of these options:
 - **Search** – to search for and link to any image or file attached to any page in the Earthdata Wiki.
 - **Recently Viewed** – to link to a recently visited page.
 - **Attachments** – to link to an image or file attached to the current Earthdata Wiki page.
 - **Web Link** – to link to any webpage.

Adding a Link using Autocomplete

You can use autocomplete to add a text link to a file or image attached to any Earthdata Wiki page.

You can type [to see a list of suggested links.

Adding a Link using the Link Browser

The 'link browser' is the 'Insert Link' or 'Edit Link' dialog that appears when you click **Link** in the editor toolbar.

To link to a file or image that is attached to the current page:

1. Edit the page where you want to insert the link.
2. Click **Link** in the editor toolbar, and then the **Attachments** tab. You will see a list of all files attached to the page. Now you can do one of the following:
 - Click on the file that you want to link to, if it is already attached to the page.
 - Attach a new file to the page by clicking **Browse** and uploading your file.
3. Enter the **Link Text**. These are the words that will appear as the hyperlink on the page.
4. Click **Insert** to add the link.

To link to a file or image that is attached to any Earthdata Wiki page:

1. Edit the page where you want to insert the link.
2. Click **Link** in the editor toolbar, and then the **Search** tab.
3. Start typing the name of the file or image. The Earthdata Wiki will offer a list of matching file names. If the file does not appear, click **Search** to find pages that contain the search text.
4. Click the required file in the list or the search results.
5. Enter the **Link Text**. These are the words that will appear as the hyperlink on the page.
6. Click **Insert** to add the link.

Linking to Earthdata Wiki Pages on External Pages

Sometimes you may want to link to an Earthdata Wiki page from outside of the Earthdata Wiki, such as from another website or from within an email. In this case, you should consider using a link to a 'permanent' URL (also called a 'permalink'), in case the name of the Earthdata Wiki page changes.

If you are linking to a page from another page in the same Earthdata Wiki site, it is better to use an internal wiki link rather than a permalink. Confluence can keep track of internal links and will let you know if the link is broken, such as when someone removes the linked page. Internal wiki links are automatically updated if the page is renamed. This only works for page links that use the relative link syntax, for example [Renaming a Page].

To link to a page's permanent URL:

1. Choose **Tools > Link to this Page**.
2. Copy the **Tiny Link** and paste it into your email or external web page. This will create a link to the latest version of your Earthdata Wiki page.